



Bryn Mawr College

Summer Closing Information 2009

CLOSING OF THE RESIDENCE HALLS

ALL STUDENTS MUST VACATE THE RESIDENCE HALLS BY MONDAY, MAY 18 AT 10AM.

WHEN MOVING OUT OF YOUR ROOM, PLEASE BE SURE TO:

- Remove all personal belongings and trash.
- Check to be sure all College furniture is in your room.
- Close and lock the windows and door.
- Return your keys to Facilities Services in the Ward building or in a designated drop box.

FACILITIES SERVICES

Upon departure all rooms will be inspected. Fines will be levied as follows if areas fail this inspection*:

Room repainting due to graffiti, tape marks, etc.	\$50 - \$500
Messy room charges	\$25 - \$250
Messy common areas-to be assessed to responsible person, or entire floor/hall	\$50 - \$250
Missing Furniture	\$50 per piece to move
Room damages beyond normal wear and tear	Fined according to repair cost

**These fines represent typical charges. Should the cost of repair, repainting, furniture replacement, or other labor exceed these maximum amounts, the College reserves the right to charge the student(s) for full cost of repairs.*

KEYS

Beginning Monday, May 11, all dorm keys **MUST** be returned to Facilities Services in the Ward Building. If you need to return your keys outside of regular working hours (7am to 5pm, Monday through Friday) they should be placed in the drop box located outside the front entrance of the Ward Building or in the drop box located in the Campus Center. **Only keys issued by Facilities Services should be placed in the drop boxes - all other keys should be returned to the issuing departments.** Keys should be placed in an envelope provided at the drop box location. Please fill out the envelope completely including name, dormitory, room number and the number of keys being returned, seal the envelope and place in the drop box. On Monday, May 18, keys should be returned to the Ward Building during regular working hours.

KEYS RETURNED AFTER MONDAY, MAY 18, 2009 BUT BEFORE THE LOCK HAS BEEN RE-CORED WILL BE CHARGED A LATE FEE OF \$25. FOR ANY KEY RETURNED AFTER THE LOCK HAS BEEN RE-CORED OR NOT RETURNED AT ALL THE FEE WILL BE \$50 PER KEY.

PUBLIC SAFETY

All students are reminded that during this busy time of year many thefts take place. Please do not leave any items of value such as, laptop computers, wallets, cameras, and book bags unattended. Report all suspicious individuals and activity to Public Safety immediately at x7911 or 911 for emergencies. ***Don't be a victim of opportunity theft!***

All bicycles must be removed from campus areas and bike racks or registered with the Department of Public Safety by noon on Wednesday, May 20. **ANY BIKE FOUND ON CAMPUS AFTER THAT TIME WILL BECOME THE PROPERTY OF THE COLLEGE.**

PARKING

Due to the Garden Party and Commencement activities parking will be restricted in key areas. There will be no parking on Canaday Drive or in the Wyndham lot from Wednesday, May 13 through Tuesday, May 19.

To prevent any cars from parking in the lot and impeding the setup for the Garden Party, the Wyndham parking lot will be blocked off. If your car is already in the lot at that time please contact Public Safety, x7911, for assistance in getting out of the parking lot.

Any vehicle parked on Canaday Drive or in the Wyndham lot after Thursday, May 14 is subject to be ticketed and/or towed at the owners expense.

A reminder the residents of Merion, Denbigh, and Radnor Halls: ***Due to the large number of guests and increased vehicular traffic, no vehicles will be permitted into the Merion parking lot to load on Saturday or Sunday between the hours of 1:00 pm and 4:30 pm.***

Please plan accordingly. Parking is always at a premium during move out. Please be courteous to your classmates and do not leave your car parked any longer than necessary to load. Once you have packed your car move it to a legal parking space, to allow others an opportunity to load up as well.

COMMENCEMENT WEEKEND TRANSPORTATION

Campus Shuttle: will stop running at 7pm on Friday, May 15.

Blue Bus: last regular run will be 6:20pm from HC to BMC on May 15.

Swarthmore Van: last regular run will be 5:50pm from Swat to HC and 5:30pm from Swat to BMC on May 15.

COMMENCEMENT BUS SCHEDULE -- SUNDAY, MAY 17

At BMC, buses will stop at Goodhart Hall. At HC, buses will stop at Stokes Bay and Harris Road (Jones Hall).

<u>BMC to HC</u>	<u>HC to BMC</u>	<u>BMC to HC</u>	<u>HC to BMC</u>
8:30 am	8:45 am	1:00 pm	1:15 pm
9:00	9:15	1:30	1:45
9:30	9:45	2:00	2:15
10:00	10:15	2:30	2:45
10:30	10:45	3:00	3:15
11:00	11:15	3:30	3:45
11:30	11:45	4:00	4:15
12:00 noon	12:15	4:30	4:45
12:30	12:45	5:00	5:15
		5:30	5:45
		6:00	6:15
		6:30	6:45

End of Semester/Commencement Weekend Transportation schedules also will be posted at the Campus Center.

SUMMER HOUSING ON CAMPUS

Undergraduate students who wish to remain in College housing beyond May 18 and/or over the summer should make arrangements through the Conferences and Events office at x7329.

DINING SERVICES

Rhoads dining hall will close after lunch on Tuesday, May 12.
Haffner dining hall will close after lunch at 4pm on Thursday, May 14.
Erdman dining hall will close after brunch on Sunday, May 17.

CAMPUS POST OFFICE

Mail will be placed in your mailboxes through Commencement. After this time all first class mail and monthly or bi-monthly magazines will be forwarded automatically to your permanent address as found in the 2008-2009 Finding List.

NOTIFY THE MAILROOM BEFORE MAY 11 IF YOU WANT YOUR MAIL FORWARDED TO ANOTHER ADDRESS.
If you are staying in the area, you may continue to use your regular mailbox, if you make arrangements with the mailroom.
After commencement, Saturday hours will be discontinued until the Fall.

All Senior mailboxes will be closed - please change your address on all subscriptions.

HEALTH CENTER

The Health Center will close on Sunday, May 17 at 5pm. Please check our website at www.brynmawr.edu/healthcenter for information about communicating with the health center after May 19 and how to obtain routine medical care during the summer. For emergency care, call Public Safety, x7911 or go to the Bryn Mawr Hospital emergency room.

INTERNATIONAL STUDENTS

Whether you are traveling within or outside the United States, make sure that you have the following documents:

- ◆ A valid passport
- ◆ A valid visa stamp in the passport
- ◆ A valid signature on page 3 of your I-20 or DS-2019 form
- ◆ A copy of your transcript
- ◆ Documentation of your financial resources for your studies

Please check in with the Office of International Programs if you have any questions or concerns.

COLLEGE OPENING IN FALL 2009

- **Dorms will open Friday, August 28 at 9am.** On-campus storage and student rooms will not be accessible until the dorms reopen. There will be a \$100 per day fine for anyone in illegal residence before this time.
- **The meal plan resumes with dinner on Sunday, August 30.**
- **Classes begin after Convocation on Monday, August 31.**
- **Students who require housing before the dorms open must request an early return from the Office of Residential Life.** Further information regarding early return details and policy will be distributed to students and posted on the Residential Life website. Family members and guests are not permitted to stay in the dorms. For more information: <http://www.brynmawr.edu/residentiallife/breaks>.

SHIPPING AND STORAGE INFORMATION

SHIPPING

The Bookshop will not ship student packages from April 28 through May 18. During this time The UPS Store will be the sole provider of UPS shipping service. However, the Bookshop will continue to sell boxes and packaging tape.

The UPS Store will provide free on campus pick up of boxes April 28 - May 18. Pick ups will be scheduled between 10am and 4pm Monday – Saturday. Call to arrange pick-up at your dorm or bring your packages to the Bryn Mawr The UPS Store during their normal business hours. All The UPS Store employees providing on campus pick up service will wear The UPS Store shirts and name tags to identify themselves. The UPS Store in Bryn Mawr is located at 24 North Bryn Mawr Ave. between the Bryn Mawr train station and post office and is open Monday – Friday 8am – 7pm and Saturday 9am – 5pm.

All questions about UPS shipping during this time should be directed to The UPS Store. All claims for boxes lost or damaged in shipment, if shipped by The UPS Store, should be directed to The UPS Store at (610) 525-8623.

More information about shipping options is available at the Office of Residential Life and on the Residential Life website: <http://www.brynmawr.edu/residentiallife>.

OFF-CAMPUS STORAGE

Off-campus storage will be available to students for a fee by Schoolstorage.com. They will come to campus to pick up and deliver student belongings. Please see their website for pick up and delivery dates, times, and additional information.

Please note: *Storage companies that drop off storage bins and then return at a later date to retrieve the filled bins are not allowed on Bryn Mawr's campus.* Any storage bin left on campus will be removed by the College at expense to the student. Examples of prohibited storage providers are Pods, Door to Door Storage, and Self Storage Delivered .

More information about storage options is available at the Office of Residential Life and on the Residential Life website: <http://www.brynmawr.edu/residentiallife>.

ON-CAMPUS STORAGE

Information regarding on-campus storage will be distributed directly to those students who qualify.

HAVE A GREAT SUMMER!

